



**JOB TITLE:** Quality Assurance Supervisor  
**REPORTS TO:** Production Manager

**LOCATION:** Charlottesville, VA  
**FLSA STATUS:** Non-Exempt

## **JOB SUMMARY:**

At PCVA, what we do matters and as a member of our Team, what you do matters too. Pepsi-Cola Bottling Company of Central Virginia is looking for a driven individual who is energetic and goal-focused to join our Charlottesville team. Our vision for the Quality Assurance Supervisor is to support the organizations vision of being the best Pepsi-Cola bottler in the United States by producing the highest quality beverage offerings. This is an exciting opportunity to work in a highly visible role and be part of a solid and long-established company!

## **PRINCIPAL FUNCTIONAL RESPONSIBILITIES:**

- Supervise all Quality Assurance Laboratory and Batching Technicians
- Ensure product quality in accordance with Company and franchise standards and local, state and federal regulations to maintain proper Company image
- Ensure all food safety standards are met and maintained
- Serve as plant Sensory Facilitator and as Team leader for Food Safety Program
- Maintains thorough and accurate records of all phases of quality control, including microbiological testing, Reverse Osmosis processes and sanitation processes
- Ensure proper documentation for all company policies and procedures is completed and verified as required by regulatory requirements and company policy
- Manage yields to meet PCNA, DPSG, etc. standards and meet yield objectives that are complimentary to franchise and corporate policies and goals
- Maintain laboratory equipment and instrumentation
- Coordinates back-ups for, and may also serve as back up to, Quality Assurance Lab Technicians and Batching Technicians
- Work with company management and supervisors to develop, motivate, train, and direct staff in their respective duties to maximize plant efficiency and productivity
- Identify and monitor continuous improvement opportunities within lab operations to enhance quality and service while reducing costs
- Maximize cross development teamwork through communications and relationship building within the production department
- Ensures that company policies, standards and procedures are met and followed and maintained in accordance with established company policy (i.e.: Good Manufacturing Practices, PepsiCo and AIB standards, FSSC 22000, OSHA, FDA, etc.)
- Oversees regulatory audits/inspections at the Charlottesville location (AIB, FDA, ISO F2200, etc.)
- Respond to complaints received regarding product quality
- Work with Safety Manager regarding Food Safety and EHS policies, procedures, and trainings
- Work with Production Manager to conduct research and assemble quotations for capital projects

## **ESSENTIAL QUALIFICATIONS AND SKILLS:**

- Minimum of 3 years of quality control experience preferably in food industry
- Working knowledge of chemistry, microbiology and mathematics
- Effective oral and written communication skills
- Proven high level of analytical and statistical skills
- Proven strong organizational, interpersonal and presentation skills
- Demonstrated knowledge of production and quality operations
- Ability to work independently and as part of a team in a fast-paced environment
- Should have or be willing to obtain PCQI certification.
- PC literate with basic knowledge of Microsoft Office Suite
- This role requires lifting up to 40 lbs. occasionally
- Ability to stand up to 80% of shift
- Amenable to occasional off shift work

**Family owned and operated for since 1908, Pepsi-Cola Bottling Company of Central Virginia is an Equal Opportunity Employer.**