



**JOB TITLE:** Quality Control Checker  
**REPORTS TO:** Warehouse Supervisor

**LOCATION:** Warrenton, VA  
**FLSA STATUS:** Non-Exempt

Pepsi-Cola Bottling Company of Central Virginia in Warrenton has an immediate opening for a **Quality Control Checker** to join our Warehouse Team!

Are you tired of inspecting the same parts day after day? Are you done being treated like a cog in a machine? Come and work for us! We are a family owned, fast paced, essential business with a diverse portfolio of customers and top quality beverage products. Challenge, variety, diversity and growth await!

### **JOB SNAPSHOT:**

The Quality Control Specialists is responsible for the entire Check in/Check out process of all incoming and outgoing trailers to the facility. May also provide assistance to the Warehouse Supervisor/Manager as needed.

The rate of pay is **\$15.50** per hour. The schedule is **10 am to 6:30 pm**, Monday through Friday.

### **THE QUALITY CONTROL CHECKER IS RESPONSIBLE FOR :**

- Daily Check in/Check out of all Trailers in the facility
- Daily Check in/Check out of all Vendors accessing back lot
- Record pallets count of outgoing and incoming trailers
- Ensure Drivers properly fill out proper logs
- Ensure that drivers are inputting returned product properly by comparing returns with "load ins"
- Conduct trailer inspections for defects or damages
- Conduct interior trailer inspections for cleanliness
- Log Bill of Lading information using company software
- Scan and email BOL information to appropriate groups
- Post BOL information on Trailer Board for the Receiving team
- Gather Product for Donations or other parties who might pick up product
- Sort, stack, and wrap returned Crates and pallet
- Bring in and Charge driver pallet Jacks
- Bring in and stage returned product
- Repack and return damaged product
- Log Breakage, throw away and out of date product
- Unload pallets and crates from Bulk trailers in a timely manner
- Work on FDA cleaning as needed
- Identify and optimize common quality control items
- Maintain Warehouse in a safe, clean, and orderly manner
- Effective communication skills required
- Adheres to all company policies, standards and procedures (e.g. OSHA, DOT and safety requirements, GMP, AIB and Pepsi standards, Federal/State/Local laws); wears all required personal protective equipment
- Complete special projects which may include reorganization of a specific area or creation of a new process or procedure as guided by the Warehouse Supervisor

### **WHAT PCVA IS LOOKING FOR :**

- High School Diploma / GED Preferred
- Some prior experience is preferred but will train the right candidate.
- Having moderate computer skills is required
- A Forklift/Pallet Jack certification is preferred, but we will qualify the right candidate
- With proper training and equipment, the employee must safely and regularly lift/carry or push/pull up to 50 pounds.
- Must be able to wear safety-toed shoes

**Family owned and operated since 1908, Pepsi-Cola Bottling Company of Central Virginia is an equal opportunity employer.**