



**JOB TITLE:** Temporary Seasonal Order Selector      **LOCATION:** Weyers Cave, VA  
**REPORTS TO:** Warehouse Supervisor      **FLSA STATUS:** Non-Exempt

Pepsi-Cola Bottling Company located in Weyers Cave, Virginia is hiring  
**TEMPORARY, SEASONAL ORDER SELECTOR!**

\*\*\*\*\* **NO EXPERIENCE REQUIRED!** \*\*\*\*\*

**RATE OF PAY: \$14.00 PER HOUR**

#### **JOB SUMMARY:**

To be a successful order selector here at Pepsi of Central Virginia, you should have a strong teamwork mentality and organizational skills and you should demonstrate attention to detail. You should be ready and able to operate warehouse equipment and machinery and have the ability to maintain an awareness of your surroundings when transporting items in a busy warehouse.

#### **PRINCIPAL FUNCTIONAL RESPONSIBILITIES:**

- Reading customer orders accurately.
- Locating and selecting the specific warehouse items to fulfill the customer's order.
- Operating electric pallet jacks and other warehouse machinery to stack items and prepare orders for shipping.
- Placing the prepared orders in the correct dock slips for loading onto shipping trucks.
- Performing visual inspections of orders to ensure they are correct and ready for shipment.
- Labeling order shipments correctly for easy identification.
- Applying shrink wrap to the prepared order before shipping.
- Following warehouse safety procedures for the operation of equipment, such as wearing proper clothing, safe food handling, and maintaining awareness of your surroundings and the other Team Members when transporting items.
- Keeping the warehouse clean and organized at all times.
- **RISE** up and be a Pepsi **ROCKSTAR** with stellar attendance

#### **ESSENTIAL QUALIFICATIONS AND SKILLS:**

- High-energy individual with a strong work ethic, the work is fast paced and very physical
- Lift and carry up to 30lbs repeatedly throughout the shift
- All candidates should be over the age of 18 and will have to undergo a pre-employment drug test and background check

**Family owned and operated for since 1908, Pepsi-Cola Bottling Company of Central Virginia is an Equal Opportunity Employer.**